



HOME IMPROVEMENT MODEL CONTRACT – CHANGE ORDER  
ATTACHMENT \_\_\_\_  
FIXED SALES PRICE CHANGE ORDER # \_\_\_\_

2023  
MCBA  
Member  
#2  
DATA

Home Improvement Contractor Registration Number:  
PAOAGHC

Attorney General Bureau of Consumer Protection  
Toll Free Number: \_\_\_\_\_

Contractor: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Owner Name: \_\_\_\_\_  
Owner Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

This Change Order applies to the Contract dated \_\_\_\_\_ between Contractor and Owner identified above. Its purpose is to alter or amend the original work to be performed, plans, specifications or materials (including special order materials) to be used and furnished by Contractor as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Due to the change in the Contract, the New Total Fixed Sales Price is \$ \_\_\_\_\_. The Old Total Fixed Sales Price was \$ \_\_\_\_\_. The New Total Fixed Sales Price consists of base price \$ \_\_\_\_\_ less down payment \$ \_\_\_\_\_ (due \_\_\_\_\_) plus advances for special order materials \$ \_\_\_\_\_ (due \_\_\_\_\_). Full payment is due to the Contractor on or before \_\_\_\_\_.

Based on this Change Order, the new approximate completion date of the Project is \_\_\_\_\_.

**OWNER:**  
\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Date  
  
\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Date

**CONTRACTOR:**  
\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Date